



CARE & MAINTENANCE GUIDE

HADLEIGH GLASS takes pride in fabricating and supplying products that we are proud of. To ensure the appearance and operation of these products is maintained, it is crucially important that regular maintenance is carried out.

HADLEIGH GLASS offers a comprehensive warranty and regular maintenance from the customer is **A CONDITION OF US HONOURING THIS WARRANTY.**
Evidence of neglect could result in your warranty being invalidated.

Frequency

In areas within the direct influence zones of salt water, industrial chemical plants, blast furnaces or other aggressive emission sources, the product should be cleaned at **least every three months**. In relatively cleaner environments, **every six months**.

In carrying out regular maintenance outside, the internal surfaces are frequently neglected. After a period of time, grime and deposits from tobacco smoke, coal and oil fires etc can discolour the inside window frame and it is recommended that these should be cleaned **at least once a year**.

Profile Maintenance Procedure

Wash down with clean warm water containing non-alkaline liquid detergent (in a concentration that can be handled safely with bare hands) using non-abrasive cloth, sponge or soft bristle brush. This will remove grime, grease, and any excess chalking. All ridges, grooves, joints and drainage channels where salt or other deposits can collect should be well washed out, thus preventing corrosion sites from occurring.

Rinse thoroughly with clean water and dry using a soft cloth or leather.

Where a reduction in gloss is observed, chalking is evident or excessive staining has occurred, an approved renovating cream may be carefully applied with a non-abrasive cloth.

Note: T-Cut or similar automotive paint restorer may be used provided it is not too abrasive. Care must be taken not to abrade sharp corners of sections or beads too heavily where the paint film is normally thinner. It should be noted that this operation should not be carried out too frequently.

Polish with a soft cloth to restore gloss and maintain colour uniformity. For extra protection a wash polish can be applied once or twice a year again polishing with a soft cloth to restore glass.

Window and Door Hardware and Maintenance

The friction stays and locking mechanisms should be lubricated **annually** to minimise wear and ensure smooth operation. Care should be taken to avoid applying lubricant to the friction pads, as this will impair their braking action. The resistance of the pads can be adjusted, if necessary, with the brass screws provided in each pad. For doors, all hinges and locking mechanisms should be lubricated **annually** to minimise wear and tear to ensure smooth operations.

Guttering, Roofline & Conservatoires

All guttering and downpipes should be cleaned and checked for blockages **every six months**.

*If you have any further questions on maintenance please contact us on **01473 822415** or info@hadleighglass.co.uk where we would be happy to advise you on after care for your products.*